**Research Participant – Privacy Notice**

The notice provides general information intended to supplement the specific information that you have already been given (for example on a participant information sheet or a consent form) in connection with your participation in a research study or project run by academic researchers at The College of New Jersey.

**1. Who will process my personal information?**

The information published here applies to the use of your personal information by The College of New Jersey. If you are participating in a research study that the College is running jointly with other organizations, such as other colleges, universities or hospitals, your information may also be shared with those research partners.

Through the consent process, you should have already been told about the types of personal information the College will use in connection with the specific research study or project you are participating in and (where applicable) its sources, any data sharing or international transfer arrangements, and any automated decision-making that affects you. If you have not been provided this information, or have additional questions about the types of personal information that may be used in the course of this research, you should contact the researcher(s) leading the project.

**2. What is the purpose and legal basis of the processing?**

In general terms, the College uses your personal information (including, where appropriate, sensitive personal information) to carry out academic and/or translational research in the public interest.

The College will also ask for your consent to use your personal information for research purposes. You can withdraw this consent at any time. You are not legally or contractually obliged to supply us with your personal information for research purposes.

**3. How can I access my personal information?**

Various rights under data protection legislation, including the right to access personal information that is held about you, are qualified or do not apply when personal information is processed solely in a research or archival context. This is because fulfilling them might adversely affect the integrity of, and the public benefits arising from, the research study or project.

If you have any questions regarding your rights in this context, please see the College’s Privacy Office webpage for further information.

**4. How long is my information kept?**

You should have already been told about the long-term use (and, where applicable, secondary use) and retention of your personal information in connection with the specific research study or project you are participating in. General information about how long different types of information are retained by the College, as required by New Jersey, USA, state law is published at <http://www.nj.gov/treasury/revenue/rms/retention.shtml>.

**5. Who can I contact?**

If you have any questions about the particular research study you are participating in, please use any contact details you have already been provided to contact the researcher(s) leading the project or the Institutional Review Board Chair, Sandy Gibson (gibsonc@tcnj.edu).

If you have any general questions about how your personal information is used by the College, or wish to exercise any of your rights, please consult the College’s [Privacy Office](https://privacy.pages.tcnj.edu/related-links/general-data-protection-regulation-european-union) webpage. If you need further assistance, please contact the College’s Privacy Officer at (privacy@tcnj.edu).

**6. Are changes made to this webpage?**

This webpage was last updated in July, 2018. It is reviewed when necessary and at least annually. Any changes will be published here.